

District/LEA: 096-112 UNIVERSITY CITY Year: 2023-2024

Funding Application: Plan - School Level - 2000 BRITTANY WOODS Version: Initial Status: Submitted

All check boxes and/or radio buttons marked in this plan and policies indicate an assurance on the part of the LEA and school.

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School, Parent And Family Engagement Policy [Hide](#)

2000 BRITTANY WOODS

SCHOOL, PARENT AND FAMILY ENGAGEMENT POLICY

All check boxes marked in this policy indicate an assurance on the part of the school.

Type of Title I.A program

- Schoolwide
 Targeted

- This school parent and family engagement policy is developed jointly with, distributed to, and agreed on with parents of participating children, including parents of migrant and EL children. *Section 1116 (b)(1)*

Describe how the school seeks and obtains the agreement of parents to the parent and family engagement policy.

The school seeks and obtains the agreement of parents to the parent and family engagement policy by:

- Sharing policy at two required Title I biannual meetings in the fall and in the spring
- Distributing, collecting, and analyzing parent survey data at the end of Title I. A sponsored Parent Involvement events
- Garnering feedback in the comments box on the school's Title I Parent and Family Engagement Policy on the District's web page
- Distributing, collecting, and analyzing annual LEA Title I parent surveys

- Parents are notified of the policy in an understandable and uniform format. *Section 1116(b)(1)*
- The school parent and family engagement policy is provided in a language the parents can understand. *Section 1116(b)(1)*

POLICY INVOLVEMENT

- At the beginning of the school year, the school convenes an annual meeting, at a convenient time, to which all parents of participating children are invited and encouraged to attend. *Section 1116 (c)(1)*

- The agenda reflects that the purpose of the meeting is
 - To inform parents of their school's participation in the Title I.A program
 - To explain the requirements of Title I.A
 - To explain the right of parents to be involved.

Section 1116 (c)(1)

- The school offers a flexible number of meetings. *Section 1116 (c)(2)*

- Using Title I.A funds, to promote parental involvement the school provides (check all that apply)

- Transportation
- Child care
- Home visits
- Funds will not be utilized for these purposes

Section 1116 (c)(2)

The school involves parents in an organized, ongoing, and timely way:

- In the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the Title I.A program and if applicable Schoolwide program plan in the school.

Parents are involved in the planning, review, and improvement of Title I.A program and Schoolwide program plan by providing feedback at the two required Title I biannual meetings in the fall and in the spring

- In the planning, review, and improvement of the school parent and family engagement policy. *Section 1116 (c)(3)*

Describe how parents are involved in the planning, review, and improvement of the school parent and family engagement policy.

Parents are involved in the planning, review, and improvement of the School and Family Engagement Policy by providing feedback in the comments box on the District's web page and providing insights are the two required Title I biannual meetings in the fall and in the spring.

The school provides parents of participating children:

- Timely information about the Title I.A programs. *Section 1116 (c)(4)(A)*

Describe plans to provide information about the Title I.A programs.

The school will share information about Title I.A program at the two required Title I biannual meetings in the fall and in the spring.

- A description and explanation of the curriculum in use at the school, the forms of academic assessments that are used to measure progress, and the achievement levels of the MAP assessment.

Section 1116 (c)(4)(B)

Describe methods and plans to provide a description and explanation of the curriculum, academic assessments, and MAP achievement levels.

The school will share curriculum, academic assessments, and MAP achievement levels at the two required biannual meetings in the fall and spring and at Parent-Teacher Conferences.

Opportunities, as appropriate, to participate in decisions relating to the education of their children. *Section 1116 (c)(4)(C)*

Responses to their suggestions as soon as possible. *Section 1116 (c)(4)(C)*

SHARED RESPONSIBILITY FOR HIGH STUDENT ACHIEVEMENT

School-Parent Compact

The School-Parent Compact outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. *Section 1116 (d)*

The school jointly develops with parents of Title I.A served children the school-parent compact.

The school-parent compact will

Describe the ways in which all parents will be responsible for supporting their children's learning. *Section 1116 (d)(1)*

PARENT RESPONSIBILITIES:
We, as parents of student(s) at Brittany Woods will support our children's learning in the following ways:
Monitor attendance and make sure my child is punctual.
Establish a routine at home for completing homework.
Check the Parent Portal to stay informed about your child's progress.
Participate in Quarter 1 & 3 Parent/Teacher Conferences
Provide current and updated contact information; as well as share preferred method of contact to ensure open and timely two-way communication.

Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment. *Section 1116 (d)(1)*

SCHOOL RESPONSIBILITIES:

Brittany Woods will:

1. Provide high quality curriculum and instruction in a supportive and effective learning environment.

Teachers at Brittany Woods will collaborate weekly around student success, needs for remediation and enrichment, plan for effective instruction, analyze student data aligned to the state standards, and the students' social emotional needs.

Teachers will create a positive classroom community which is a key component to creating an environment, which is conducive to learning. Teachers will be supported in this process by implementing what they have learned through their training in being trauma informed and using community circles.

Teacher Instructional Leaders will provide tiered instructional supports to teachers, students, and grade levels based on their student data outcomes.

2. Hold parent-teacher conferences at least annually, during which the compact shall be discussed.

October 26,27 and March 29,30

3. Provide parents with frequent reports on their child's progress.

Specifically, the school will provide reports as follows:

Every five weeks, parents receive formal progress reports. Report cards are provided to parents at the end of each quarter. Additionally, parents receive their child's attendance and discipline history. Parents also have access to the parent portal so that they may view up to date status regarding their child's progress (Use of the parent portal occurs during registration or upon request by parents).

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

Parents and visitors are welcome at Brittany Woods Middle School. Parents are asked to make appointments to have meetings and discussions or to stop by during the teachers designated planning time. Teachers are available by phone and email. Teachers and staff will respond within 24 hours of your inquiry.

Parents are welcome to observe their child's classroom. Parents must sign in at the main office. The teacher will be notified of their arrival. Parent will wear a visitor pass and will return to the office to sign out when leaving. Parents are asked to observe only when visiting classrooms and engage in conversation with the teacher during an appropriate time.

When parents come to Brittany Woods to drop off items for their child, they are asked to leave the item(s) at the front desk or have their child called to the office to receive the item(s).

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities as follows:

When parents come to Brittany Woods to observe a class, they are welcome to do so. They must sign in at the main office. The teacher will be notified of their arrival. The parent will wear a visitor pass, and return to the office to sign out when leaving.

Parents are welcome to observe without an appointment as we have an open door for parent observations. For specific and/or routine volunteer opportunities, we ask parents to simply coordinate with the classroom teacher.

6. Ensure regular two-way meaningful communication between family members and school staff and, in a language that family members can understand.

At Brittany Woods we are open to communicating with parents and guardians in a

variety of ways and are open to communicating in the best way to meet the needs of our families. A few standard forms of communication used at Brittany Woods are district email, SISK12, email blasts, robocalls, newsletters, phone calls, texts, in person meetings, and social media. If a family needs communication in a different language, our ELL teacher organizes language supports needed.

Addresses the importance of communication between teachers and parents on an ongoing basis through, at a minimum

Conducting parent-teacher conferences at least annually, during which the compact shall be discussed

Issuing frequent reports to parents on their children's progress

Providing reasonable access to staff, opportunities to volunteer, and observation of classroom activities

Ensuring regular two-way, meaningful communication between family members and school staff, and, in a language that family members can understand

Section 1116 (d)(2)(A) (B),(C),(D)

BUILDING CAPACITY FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

Provides assistance to parents, as appropriate, in understanding

o the Missouri Learning Standards,

o the Missouri Assessment Program,

o local assessments,

o how to monitor a child's progress, and

o how to work with educators to improve the achievement of their children.

Section 1116 (e)(1)

Describe plans to provide assistance.

The school will provide assistance by:

- Sharing information at the two required biannual meetings in the fall and spring
- Share information at Curriculum Night
- Interacting with parents at Parent/Teacher Conferences in the fall and spring and providing MAP data
- The School Website will have information about courses, curriculum, syllabi
- The SDUC Website - Curriculum and Instruction Tab will have information regarding curriculum and Assessments

- Provides materials and training to help parents work with their children to improve achievement. *Section 1116 (e)(2)*

Describe plans to provide materials and training.

The school will provide materials and training through:

- Sharing information at the two required biannual meetings in the fall and spring
- Sharing information at Curriculum Night
- At Parent/Teacher Conferences - Fall/Spring - Teachers will share MAP Achievement data
- Through the SDUC Website - Curriculum and Instruction Tab will have information regarding curriculum and assessments
- Encouraging participation in family learning events where parents can learn strategies to support their child's learning at home such as Literacy Night, STEM Expo
- Holding workshops connecting parents to tools and resources
- Providing resources on the school website

- Educates teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school. *Section 1116 (e)(3)*

Describe plans to educate school personnel regarding working with parents.

Review and update school staff the communication procedures to be utilized with parents

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school

- To the extent feasible and appropriate, coordinates and integrates parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. *Section 1116 (e)(4)*

Describe plans to coordinate and integrate.

-The Kindergarten Transition program will introduce and acclimate incoming kindergarten students and parents to the elementary school
-The Sixth Grade Transition program will allow students and parents to understand the academic programs at the middle school level
-The Ninth Grade Transition students have specific tour dates, individualized course selection, and a "freshman only" first day and orientation day

- Ensures that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, in a language the parents can understand. *Section 1116 (e)(5)*
- Provides reasonable support for parental involvement activities under this section as parents may request. *Section 1116 (e)(14)*

Optional additional assurances

To ensure effective involvement of parents and to support a partnership among the school, parents, and the community to improve student academic achievement, the school: (optional; check if applicable)

- Involves parents in the development of training for teachers, principals, and other educators to improve the effectiveness of parent involvement training. *Section 1116 (e)(6)*
- Provides necessary literacy training from Title I funds if the local educational agency has exhausted all other reasonably available sources of funding for literacy training. *Section 1116 (e)(7)*
- Pays reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions. *Section 1116 (e)(8)*
- Trains parents to enhance the involvement of other parents. *Section 1116 (e)(9)*
- Arranges school meetings at a variety of times, or conducts in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend conferences at school, in order to maximize parental involvement and participation. Adopts and implements model approaches to improving parental involvement. *Section 1116 (e)(10)*
- May adopt and implement model approaches to improving parental involvement. *Section 1116 (e)(11)*
- Establishes a districtwide parent advisory council to provide advice on all matters related to parental involvement in Title I programs. *Section 1116 (e)(12)*
- May develop appropriate roles for community-based organizations and businesses in parent involvement activities. *Section 1116 (e)(13)*

ACCESSIBILITY

In carrying out the parent and family engagement requirements of the Title I program, the school, to the extent practicable,

- Provides opportunities for the informed participation of parents and family members, including:
 - Parent and family members who have limited English proficiency.
 - Parent and family members with disabilities.
 - Parent and family members of migratory children.
- Provides information and school reports in a format and, in a language parents understand. *Section 1116 (f)*

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