THE SCHOOL DISTRICT OF UNIVERSITY CITY

Transform the Life of Every Student Every Day!

Local Travel Mileage Record

2023

Name _____ Building/Position _____

Mileage Reimbursement Period: From _____ To _____

Mileage in the School District of University City will be reimbursed at the IRS rate, effective July 1st of each year. ***The rate of reimbursement will be $.655 per mile****. The chart below contains the exact mileage for travel between district buildings.*

	McN	UCHS	BW	BCJ	FP	JP	Per	JG
McN	0	1	1	1.2	2.6	1	2	2
UCHS	1	0	2	2	2.1	0	2.4	2.4
BW	1	2	0	1.4	3.5	2	3	3
BCJ	1.2	2	1.4	0	3.8	2.1	3.2	3.2
FP	2.6	2.1	3.5	3.8	0	2.2	1.7	1.3
JP	1	0	2	2.1	2.2	0	2.5	2.4
PER	2	2.4	3	3.2	1.7	2.5	0	.6
JG	2	2.4	3	3.2	1.3	2.4	.6	0

Date	Points of Travel	Miles Traveled	Amount
			$
			$
			$
			$
			$
			$
			$
			$
			$
			$
			$
			$
			$
			$
			$
			$

Total Miles _____ x $.655 = _____ Total Reimbursement _____

Staff Signature: _____ Bldg/Dept Approval: _____

Business and Finance Approval: _____

Revised 07012022