

Record of Proceedings of a regular meeting of the Board of Education, School District of University City, St. Louis County, held at Ronald E. McNair Administration Center, 8136 Groby Road, University City, Missouri, June 5, 2008.

The following Board members were present:

Ms. Meg McClelland, President; Mr. Todd Gilyard, Secretary; Ms. Ellen Bern, Mr. Stacy Clay, Mr. Bob Elgin, and Ms. Trudy Moon, Directors; and Ms. Kristin Rice, Student Representative to the Board.

Ms. Joylynn Wilson, Superintendent; Mr. Scott Hafertepe, Chief Financial Officer/Business & Financial Management; Dr. Judy Sclair, Assistant Superintendent/Human Resources, and approximately 27 staff members, students, and citizens were present.

CALL TO ORDER

There being a quorum present, Ms. McClelland called the meeting to order at 7:08 p.m.

APPROVAL OF AGENDA

Ms. Wilson requested that item #08-215 be pulled and brought forth in July. She also moved item #08-216 to the beginning of the agenda in consideration of the presenter.

A motion to amend the agenda, as stated, was made, seconded, and passed unanimously.

ANNOUNCEMENTS

Kristin Rice highlighted events at University City High School. She reported that the total of reported scholarship money for the Class of 2008 is 3,619,792. There may be amounts that have not been reported as of today.

In September 2008, UCHS will experience its largest college fair, with more than one hundred colleges worldwide. Many of the public and private schools throughout the region will be invited. Finals will begin on June 6 and June 10 is the last day of school. Ms. Rice also read a letter from the volunteer coordinator highlighting the volunteer efforts of the students.

Board members in attendance highlighted activities they engaged in since the last Board meeting. Activities included the UCHS graduation, the volunteer luncheon and helmet day at Flynn Park, a play entitled, "The Skin I'm In" put on

by Pershing's fifth and sixth grade students, Special School District's Stars
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promotion, Retirees and Honorees reception, banquet for the Sons and Daughters of Pershing Elementary School, and various committee and PTO meetings.

Ms. McClelland mentioned that Vice President Tom Peters was away attending an MSBA conference.

Ms. Wilson

- The Lieberman Learning Center received a grant from the Missouri Department of Conservation to be used for an outdoor classroom. Additionally, the Lieberman Learning Center received a joint grant with the University City Public Library, for their participation in three book studies last school year. The grant was from the Oprah Winfrey Foundation.
- Ms. Patricia Chandler, nurse at Delmar-Harvard Elementary School, recently received the prestigious National Diabetes Association: Partners in Care Award. Ms. Chandler was selected from many statewide candidates. She was honored on May 23 during the Delmar-Harvard Family Fun Fest.
- The end of school is nearly here with next Tuesday, June 10, being the last day of classes. I would like to take this time to publically thank the District family for their hard work in educating the students in our District.

On another note, the Summer Learning Academy will begin on Monday, June 16.

- Julian Nicks, a junior at University City High School has been selected as a recipient of the 2008 Gateway West Leaders of Tomorrow, as part of the Young Achievers Program. Julian will be honored at a banquet in September 2008, with other area recipients. Julian served as a student representative to the board of education from 2007-2008.
- Ms. Wilson indicated that the MSIP review is scheduled for November 10, 2008. She also mentioned that the Community Engagement flyers will be going out soon. The first Community Engagement session will be held on July 15 at Barbara Jordan Elementary School, 6:30 - 8:30 p.m.
- Ms. Wilson and Ms. Bridget Cochren traveled to Jefferson City to present

before the DESE Strategic Team, the process University City School District uses with CSIP.

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- Ms. Wilson introduced Mr. Christopher Blumenhorst as the interim principal of UCHS beginning June 11, Mr. Declan FitzPatrick as the Coordinator for Communication Arts & Social Studies, and Ms. Bonita Jamison, principal of Barbara Jordan beginning July 1.

08-204 RECOGNITION

The Board of Education recognized Pastor Harry Walls, III, and Mrs. Marian Walls for their selfless contribution of assisting students, staff, families and by giving back to the community. Pastor Harry Walls, III, pastor at the Christian Fellowship Baptist Church, and his wife, Marian Walls, a community volunteer, give of themselves to help the students at Pershing Elementary School. Both can be found at PTO meetings, but they also provide the refreshments, including a hot dinner, at these meetings.

Pastor and Mrs. Walls encourage students to study and do well in school. During the fall semester of this school year, they both started an after-school club on Wednesday evenings. Their outreach to the school and community is of goodwill and is noticed by all who come in contact with them.

Each will be presented with a certificate of appreciation for their contributions.

08-205 RECOGNITION

Ms. Susan B. Philpott is a resident OASIS volunteer within the School District of University City. Over the years, as an OASIS tutor, she has helped numerous children within the District improve their reading skills. On May 20, she was honored as one of 10 "2008 Women of Achievement" during a special luncheon at the Ritz Carlton. Those selected for the prestigious Women of Achievement Award are recognized for their tremendous volunteer accomplishments and good deeds throughout the St. Louis region. Ms. Philpott, who also works with other educational organizations, will be honored for her work in Education Enrichment.

The Board of Education recognized Ms. Susan B. Philpott for being a 2008 Women of Achievement honoree.

CITIZEN COMMENTS

The following individuals addressed the Board:

1. Cheryl Carr, President, UCFT
 2. Darlene Donegan, TAU
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3. Cheryl Thoma, TAU
4. Walter Daniels, 7523 Drexel

PREVIOUS MINUTES

A motion to approve the May 15, 2008 minutes was made, seconded, and passed unanimously.

CONSENT AGENDA

The following items were presented under the Consent Agenda which can be approved by a single motion and vote:

Action	08-206	Order for Drawing Checks
Action	08-207	Reaffirmation of Policies
Action	08-208	New and/or Revised Policies & Regulations
Action	08-209	Conference Attendance

A motion to approve was made, seconded, and passed unanimously.

08-216 MIDDLE LEVEL LEADERSHIP CENTER - PROJECT ASSIST (ACHIEVING SUCCESS SCHOOL IMPROVEMENT SITE TEAM)

The Middle Level Leadership Center - Project ASSIST Program - is a research and service effort of the Department of Educational Leadership and Policy Analysis. Dr. Jerry Valentine and his team are entering the sixth year of a project for school improvement with Brittany Woods Middle School. Funding for the project is partially underwritten by the Department of Elementary and Secondary Education.

The partnership involved intense professional development focused on the establishment of a comprehensive, systemic process for school improvement that would impact the school and climate, and improve instructional programs and practices while enhancing student achievement. Activities included but were not limited to the collection and analysis of data related to student assessment, time-on-task, student engagement and communications. All activities were

aligned to the District's Comprehensive School Improvement Plan (CSIP), as well as the Building School Improvement Plan and management team recommendations.

Dr. Jerry Valentine, Professor, University of Missouri-Columbia, Ms. Bernadette White, Director of Pupil Personnel, Ms. Judy Goldthree, Brittany Woods

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Teacher, and Mr. Brian Casey, Principal, Brittany Woods Middle School presented this item and responded to questions from the Board.

A lengthy question and answer period ensued.

08-210 MEET AND CONFER AGREEMENT WITH THE UCFT

It was recommended that the Board of Education approve the Meet and Confer Agreement with the University City Federation of Teachers. The UCFT and the Board/Administration team worked through a process of Meet and Confer during the 2007-2008 school year to develop a Meet and Confer Agreement. With the exception of Article III and Article XII, the two teams have arrived at agreement on the other articles.

Dr. Judy Sclair and Mr. Scott Hafertepe presented this item and responded to questions from the Board.

A lengthy discussion took place.

It was suggested that Articles III & XII be pulled for further discussion. Administration mentioned that in the past years, both groups were given the same percentage of salary increases.

A Board member suggested that a special meeting be scheduled during the week of June 16, 2008 for further discussion.

The following citizen addressed the Board:

1. Rosanna Benetiz, UCEA Representative

A motion to approve the motion, as amended, that excludes Articles III & XII, was made, seconded, and passed unanimously.

08-211 REVISED BOARD OF EDUCATION MEETINGS, SY08-09

It was recommended the Board of Education approve the revised board meeting dates. This revision is due to the addition of the April 16 meeting in order to be in compliance with the reconvening of the Board after the April 2009 school board election.

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2008

July 17
August 7
September 4
September 18
October 2
October 16
November 6
December 4

2009

January 15
February 12
February 26
March 12
March 26
April 16
April 30
May 14
May 28
June 11

Special public hearing - August 28 to set tax rate + executive session for late staffing

Ms. Wilson presented this item and responded to questions from the Board.

A brief discussion took place.

A motion to approve was made, seconded, and passed unanimously.

08-212

K-8 SCIENCE TEXTBOOK ADOPTION

The Missouri Department of Elementary & Secondary Education requires school districts to have curriculums for all instructional programs and to support it through professional development, appropriate text and resource materials.

The School District of University City is intent on graduating students who are skilled and ready to complete rigorous courses of study and serve as an asset to any business or corporation. In doing so, curriculum and supporting materials must be aligned to local, state, and national standards. During the 2008-2009 school year the School District of University City will continue to offer a high quality, a standards-based science program for all grades' kindergarten through

eighth grade.

A group of teachers, parents and administrators from around the District was asked to review and evaluate textbooks and all ancillary materials' appropriate to their grade level. After review of materials from many publishers, this group made its selection of textbooks for implementation beginning with the 2008-2009 school year. Each evaluator was asked to review the materials on many criteria.

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It was recommended the Board of Education approve the adoption of the programs presented by the Science Textbook Adoption Committee at a cost not to exceed \$120,800 for grades Kindergarten-5 Science and at a cost not to exceed \$53,864 for grades 6-8 Science for implementation beginning with the 2008-2009 school year.

Nikki Davenport, District Math/Science Coordinator, presented this item and responded to questions from the Board. She acknowledged the representatives and committee members that were in attendance.

A lengthy discussion ensued.

A motion to approve was made, seconded, and passed unanimously.

08-213 HIGH SCHOOL WINDOW AIR-CONDITIONER PROJECT

It was recommended that the Board of Education approve Meramec Mechanical to provide the labor and materials to install the window air-conditioners at the high school for the cost of \$82,450. The District has purchased the air-conditioning units, totaling \$14,773 and the support brackets, totaling \$1,410. The services of Energy Solutions Inc. totaled \$6,345. The total price for the high school window air-conditioning project is \$104,978.

High school administration has determined that they use 76 classrooms for instruction, of which only 34 classrooms have air-conditioning units. Energy Solutions Inc. completed an evaluation of the existing electrical infrastructure of the high school and concluded that the building's electrical service is sufficient to provide air-conditioning for 42 additional classrooms.

Mr. Karl Scheidt presented this item and responded to questions from the Board.

A lengthy question and answer period took place.

A motion to approve was made, seconded, and passed unanimously.

**08-214 PRELIMINARY ASSESSMENT FOR ENERGY SAVINGS
CONTRACT**

It was recommended that the Board of Education authorize the Superintendent to work with vendors to undertake a preliminary assessment, at no cost to the District, to determine whether a guaranteed energy-savings contract would be beneficial to the District. The Superintendent shall be free to use a single vendor or multiple vendors for the preliminary assessment.

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The District desires to utilize a vendor to perform a preliminary assessment to identify capital improvement, energy and operational efficiency-related facility needs of the District's buildings. This assessment would be performed at no cost to the District. Should the preliminary assessment indicate that the District would benefit from a guaranteed energy-savings contract, the District would issue a Request for Proposal (RFP) and obtain bids in accordance with statutory requirements of RSMo 8.231.

Mr. Karl Scheidt presented this item and responded to questions from the Board.

A lengthy discussion ensued.

A motion to approve was made, seconded, and passed unanimously.

08-215 ATHLETIC TRAINING COVERAGE - Pulled

08-217 FY2008-2009 PRELIMINARY BUDGET

It was recommended that the Board of Education approve the amended budget for FY07-08 and the preliminary budget for FY08-09.

The District is projecting an operating budget deficit in FY09 of approximately \$1.530 million. The District is also forecasting a small budget deficit of approximately \$10,000 in capital projects. The Administration feels that the District has ample reserves to cover the deficits in both the operating and capital project funds.

The net operating fund balance on June 30, 2008 is projected to be approximately \$9.170 million, or 23.09% of operating expenditures. The operating fund balance on June 30, 2009, is projected to decrease to

approximately \$7.640 million, or 18.79% of operating expenditures. The capital projects fund balance is expected to be approximately \$4.560 million at the end of FY09. To date, the Board of Education has not determined how the capital project funds will be spent.

The Administration and Board of Education will continue to examine the budget and seek long-term solutions. These strategic decisions may include the consolidation of facilities, programmatic changes, tax initiatives, or a combination of these. The Board of Education has begun a community engagement process to help develop long-term solutions for the District.

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Mr. Hafertepe presented this item and responded to questions from the Board.

A lengthy discussion took place.

A motion to approve was made, seconded, and passed unanimously.

08-218 TUITION RATES: SCHOOL YEAR 2008-2009

It was recommended that the Board of Education approve the tuition rates for nonresident students for SY08-09. A comparison of tuition rates from the prior year and the proposed rates for SY08-09 follows:

	<u>SY07-08</u>	<u>SY08-09</u>
Grades K-6	\$10,057	\$10,799
Grades 7-8	\$10,085	\$10,024
Grades 9-12	\$10,133	\$10,691

Mr. Hafertepe presented this item and responded to questions from the Board.

A brief discussion ensued.

A motion to approve was made, seconded, and passed unanimously.

08-219 SURPLUS ITEMS

It was recommended that the Board of Education declare the following items surplus so that those items may be disposed of in an appropriate manner.

The pianos will be declared surplus due to their age and condition and will be sold on a first come, first serve basis with the proceeds to be placed in the District budget.

Barbara Jordan	1
Delmar Harvard	2
Flynn Park	1
Jackson Park	3
Nathaniel Hawthorne	2
Pershing	2
Brittany Woods	8
High School	2

Ms. Barbara Thompson was in attendance and fielded questions from the Board.

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A brief discussion took place.

A motion to approve was made, seconded, and passed unanimously.

08-220 NEW AND/OR REVISED POLICIES AND REGULATIONS

Ms. Wilson presented the first reading of the listed policies and regulations and responded to questions from the Board. She stated that these polices and regulations will be brought back for approval at the next scheduled meeting.

R1510.6	Independent Screening Procedures
P2245	Admission - Nonresident Employees' Children
P2280	Student Withdrawal From School
R2280	Student Withdrawal From School
P2811	Psychological Testing of Students
R3430	Travel and Reimbursement
R4210	Personnel Transfer
R4410	General Professional Development
R4512	Salary Guides: Certified Staff

It was mentioned that some of the polices and regulations presented for revisions are a result of Meet and Confer with UCEA.

A brief discussion took place.

08-221 NEW AND/OR REVISED POLICIES AND REGULATIONS

Ms. Wilson presented the first reading/final approval of the following regulation. Final approval is needed because of revised language per administrative recommendations.

R6531 Acceptable Use of the Internet

A brief discussion ensued.

A motion to approve was made, seconded, and passed unanimously.

08-222 DONATION

It was recommended that the Board of Education accept the donation of 27 Dell desktop computers and percussion instruments to be used at Flynn Park Elementary School.

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The Flynn Park Annual Fund Committee purchased the 27 Dell computers to be used in the new computer lab at Flynn Park which currently does not have a computer lab. The donation of the computers is approximately \$19,900.00. Additionally, the Flynn Park Fund Committee also donated percussion instruments for the Flynn Park music classroom.

Ms. Wilson presented this item and responded to questions from the Board.

A brief discussion took place.

A motion to approve was made, seconded, and passed unanimously.

ADJOURNMENT

A motion was made to hold an executive session before the regularly scheduled meeting on July 17, 2008 for discussions of personnel, real estate, legal matters, pupil personnel, and meet and confer. The meeting, records and votes are to be closed to the public. The motion was seconded and passed unanimously by a roll call vote: Ms. Bern, Mr. Clay, Mr. Elgin, Mr. Gilyard, Ms. Moon, and Ms. McClelland.

A motion to hold a Board Workshop on June 28, 2008 at 8:00 a.m. was made, seconded, and passed unanimously. The public is invited but cannot participate.

A motion to adjourn this meeting at 10:46 p.m. was made, seconded, and passed unanimously.

Meg McClelland, President

Todd Gilyard, Secretary