

Record of Proceedings of a regular meeting of the Board of Education, School District of University City, St. Louis County, held at Ronald E. McNair Administration Building, 8136 Groby Road, University City, Missouri, December 17, 2009.

The following Board members were present:

Mr. Tom Peters, President; Mr. Stacy Clay, Vice-President; Mr. Bob Elgin, Secretary; Ms. Ellen Bern, Mr. Todd Gilyard, Ms. Trudy Moon, and Ms. Linda Peoples, Directors; and Ms. Rachel Sobotka, Student Representative to the Board.

Ms. Joylynn Wilson, Superintendent; Dr. Chauna Williams, Assistant Superintendent/Curriculum & Instruction; Dr. Darryl Cobb, Assistant Superintendent/Human Resources, Mr. Scott Hafertepe, Chief Financial Officer/Business & Financial Management, and approximately 27 staff members, students, and citizens were present.

CALL TO ORDER

There being a quorum present, Mr. Peters called the meeting to order at 7:03 p.m.

APPROVAL OF AGENDA

Mr. Peters indicated that items #10-76, 77 & 78 would be moved to the Consent Agenda and that item #10-79 be changed to information only and be brought back to the next scheduled board meeting for approval.

Ms. Wilson clarified that on December 12, the Board of Education attended a workshop that went through a proposed budget for the 2010-2011 school year. At that time, we conversation centered on possible considerations that would impact the budget. That is not what will be presented tonight; this will be the final budget recommendation for the current school year, 2009-2010. The workshop session was to talk about possible considerations for next year and that has not been brought to the Board for approval.

A motion to approve the amended agenda was made, seconded, and passed unanimously.

10-64 RECOGNITION – ATHENA MAYO

Athena Mayo, a senior at UCHS, was recently afforded the great honor to have her drawing used for the University City Public Service Memorial and Dedication program cover. This memorial/dedication, held October 31, honored those police officers who passed away in the line of duty since the inception of the University City Police Department. University City High School teachers Todd Yancy and

December 17, 2009

Marnie Claunch also assisted Athena in her effort to honor the heroes of our community.

The Board of Education, along with the Superintendent and the community, recognized Ms. Athena Mayo for this honor and her continued dedication to University City. She was presented with a certificate of accomplishment and a framed rendition of her drawing will be hung in the board room.

10-65 RECOGNITION

More than 20 University City High School students volunteered over the summer to help clean and shelve the books in the UCHS Library Media Center. This required extensive work given the numerous books and the amount of shelving that had to be erected. Because of their dedication and hard work, all of the books were properly cleaned and shelved. University City High School Librarians Adrienne Powers and Ms. Lori Adkins brought this effort to the attention of administration and also assisted in the effort.

The Board of Education, along with the Superintendent and the community, recognized the UCHS students who volunteered their time and effort to ensure a proper learning environment for their fellow students. Each was presented with a certificate of appreciation.

ANNOUNCEMENTS

Rachel Sobotka highlighted events at University City High School. She reported that final exams are scheduled for this week, winter break begins on Friday, a financial aid night is scheduled at 6:30 p.m. in the cafeteria on January 13, the Kinesis Concert was held on December 10 with an estimated 1,000 people in attendance, UCHS will host a step show competition on January 22, the guest speaker series for freshmen continues on January 13, and UCHS will host the Dr. Martin Luther King Celebration on January 17.

Ms. Wilson

- With the weather turning colder, I want to remind our parents that the school district has instituted a one hour late start option for inclement weather days. When we declare a “late start” day, morning school buses will run one hour later than regularly scheduled, however school will be dismissed at the regularly scheduled time. For more information about school schedules, contact your child’s school or visit www.ucityschools.org for individual school site information.

December 17, 2009

- We are proud to announce that the Adult Education & Literacy Program is situated in its new temporary home at the New City Fellowship, 1483 82nd Street. They will be hosting an Open House on January 11-15, from 10 a.m. to 3 p.m., and on Monday and Wednesday evening of that same week from 6 p.m. to 8 p.m. For more information, call 314.993.0462 or visit www.ucityAELprogram.org.
- The U.S. Cellular Corporation is currently encouraging communities to vote for their school at any authorized U.S. Cellular store. By taking the time to stop into a local U.S. Cellular store before January 10 and voting for University City High School, you could help the school win \$100,000. The 10 schools with the most votes from across the nation will each receive \$100,000. Please show your pride and vote. Also encourage your family and friends to vote. Working together, we can bring those funds to our high school.
- Finally, on behalf of me and central administration, we would like to extend to each and every one of you a happy holiday season. Tomorrow we will have an early dismissal; we will start winter break and school will reconvene on January 4 at the usual time.

CITIZENS COMMENTS

No one addressed the Board.

PREVIOUS MINUTES

A motion to approve the November 5, 2009 minutes was made, seconded, and passed unanimously.

A motion to approve the November 14, 2009 minutes was made, seconded, and passed unanimously.

CONSENT AGENDA

The following items were presented under the Consent Agenda which can be approved by a single motion and vote.

Action	10-00	Order for Drawing Checks
Action	10-66	Change Order Earthwork & Utilities Contract-BCJ
Action	10-67	Order for Drawing Checks
Action	10-68	Conference Attendance
Information	10-69	Conference Attendance
Action	10-76	Race to the Top Program Resolution
Action	10-77	Removal & Remediation of Oil Tank-UCHS
Action	10-78	General Liability Insurance Renewal

December 17, 2009

A motion to approve the amended consent agenda was made, seconded, and passed unanimously.

10-70 DEMOGRAPHIC SERVICES CONTRACT

In accordance with School District of University City Board of Education Policy, an advertisement was posted in the St. Louis Post Dispatch on Wednesday, September 30, 2009, requesting bids for demographic services in order to equitably reestablish attendance boundaries for our elementary schools. Three of four vendors met the initial Request for Proposal (RFP) screening criteria, subsequently submitting the following bids on Wednesday, October 14, 2009.

Robert Schwarz Planning (RSP)	\$47,000.00
Unicom Arc Integrated Solutions	\$45,600.00
Business Information Solutions, LLC	\$23,325.00

The aforementioned demographers were then scheduled for final screening interviews with the Executive Director of Operations, Karl Scheidt; the Executive Director of Pupil Personnel, Bernadette White, and the Assistant Superintendent for Human Resources, Dr. Darryl O. Cobb. The screening interviews were scheduled as a means of: (1) determining the vendor's familiarity with the School District of University City, (2) determining the vendor's ability to strategically account for homeless, transient and special education students, (3) witnessing the vendor's ability to succinctly articulate the process for creating attendance boundaries, (4) witnessing the vendor's ability to render a specific timeline, and most significantly (5) determining the vendor's tactical vision for stakeholder engagement. The screening interviews rendered RSP as the vendor with the highest probability of facilitating a seamless, communicative transition from 6 to 4 elementary schools. RSP submitted the highest bid but was unparalleled by the competing vendors with regard to a comprehensive stakeholder engagement and timeline vision.

It was recommended the Board of Education approve the execution of a contract with Robert Schwarz Planning (RSP) for demographic services in the amount of \$47,000.00.

Mr. Karl Scheidt and Dr. Darryl Cobb presented this item and responded to questions from the Board. Mr. Robert Schwarz and Dr. Mark Porter, representatives from Robert Schwarz Planning were also in attendance.

A brief discussion took place.

A motion to approve was made, seconded, and passed unanimously.

December 17, 2009

10-71 ATHLETIC TRAINING SERVICES

The School District of University City issued a Request for Proposal (RFP) for Athletic Training Services on November 23, 2009 seeking proposals for services for the remainder for the 2009-2010 school year, the 2010-2011 school year, and the 2011-2012 school year. The RFP was sent to eleven service providers. One service provider submitted a proposal; ten service providers did not submit proposals. Dewberry Training Services submitted a proposal to perform the services as specified in the RFP for the following fees:

<u>Company</u>	<u>2009-2010</u>	<u>2010-2011</u>	<u>2011-2012</u>
Dewberry Training Services	\$12,500	\$28,840	\$29,704

The Department of Athletics requires the services of an athletic trainer for practices and events coverage for each school year. This is necessary to provide ongoing daily preventative and emergency medical care for the student athletes of University City High School. Certified trainers are needed for pre-season conditioning beginning in August and continuing throughout the school year.

It was recommended the Board of Education approve the selection of Dewberry Athletic Training Services in the amounts of \$12,500 (09-10); \$28,840 (10-11); and \$29,704 (11-12).

Mr. Karl Scheidt, along with Uyles Dewberry, presented this item and responded to questions from the Board.

A brief discussion ensued.

A motion to approve was made, seconded, and passed unanimously.

10-72 FIRST ROBOTICS PRESENTATION

The School District of University City has participated in FIRST (For Inspiration and Recognition of Science and Technology) competitions since fall 2007. FIRST is an organization that was founded in 1989 by Dean Kamen, an inventor, entrepreneur and advocate for the sciences and technology. FIRST designs accessible, innovate programs that motivate young people to pursue education and career opportunities in science, technology, engineering, and math. To achieve this, there are four Robotics programs that are aimed at different grade/age groups:

- Jr. FIRST LEGO League, grades K-3 (ages 6-9)
- FIRST LEGO League, grades 4-8 (ages 9-14)
- FIRST Tech Challenge, grades 9-12 (ages 14-18)

December 17, 2009

- FIRST Robotics Competition, grades 9-12 (ages 14-18)

The District has a total of seven teams from the following schools: Barbara Jordan Elementary, Delmar-Harvard Elementary, Flynn Park Elementary, Jackson Park Elementary, Brittany Woods Middle and University City High School. These teams compete with area school districts FIRST teams.

Ms. Nicole Adewale, FIRST Robotics mentor, made a brief presentation on the FIRST Robotics Competitions in our schools and responded to questions from the Board. Comments from parents, sponsors, and students were also heard.

A lengthy discussion took place.

10-73 DISTRICT ANNUAL PERFORMANCE REPORT RESULTS 2009

The Annual Performance Report (APR) from the Department of Elementary and Secondary Education (DESE) gives school districts an annual account of their performance on the Missouri School Improvement Program (MSIP) Performance Standards. There are 14 Performance Standards used in the evaluation process and they include multiple measures of student performance. The standards against which all school districts will be assessed include academic achievement measured by Missouri Assessment Program (MAP) performance, ACT achievement, career preparation, educational persistence and subgroup achievement. DESE annually collects and analyzes data for those standards as part of the MSIP evaluation process.

As a result of the 2008 MSIP review, the District received a stay of accreditation and is fully accredited. DESE made public the APR report for all school districts in the state on November 30, 2009.

Ms. Bridget Cochren, Data Assessment Coordinator and Dr. Chauna Williams presented this item and responded to questions from the Board.

A lengthy question and answer period ensued.

Ms. Wilson requested that because of the conscientiousness of time, she would like to forgo the CSIP presentation listed below, if possible, and ask that the Board approve the change to the CSIP which is merely taking the CSIP Focus which was presented in June and put it into the document. She also asked that the PBIS strategy which was presented in September by Ms. Gina Hasty be included into this document.

A motion to approve was made, seconded, and passed unanimously.

December 17, 2009

10-74 DISTRICT COMPREHENSIVE SCHOOL IMPROVEMENT PLAN (CSIP)

As a component of the implementation of the Fourth Cycle Missouri School Improvement Program (MSIP) review process, all Districts are required by the Missouri Department of Elementary and Secondary Education (DESE) to develop a Comprehensive School Improvement Plan (CSIP). The CSIP is centered on the improvement of the District from all perspectives with the major thrust on enhancing student achievement and performance levels. The District developed the current plan in 2007. The CSIP is a living document, and it was revised by committee members in June 2008 and in October 2008.

In response to the Fourth Cycle MSIP report from the Department of Elementary and Secondary Education in January 2009, the District developed an accountability plan, the CSIP Focus. On December 1, 2009, the CSIP committee approved the CSIP Focus as a revision to the CSIP. This revision focuses teacher and administrator work on the instructional core: instructional leadership, student engagement, essential learning, and formative assessment. It also focuses on improving “student and academic behavior and outcomes” through Positive Behavioral Interventions & Supports (PBIS).

10-75 SCHOOL IMPROVEMENT PLANS – FLYNN PARK AND JACKSON PARK

Accountability for ALL is key to getting this work done. The School District of University City has developed a Comprehensive School Improvement Plan (CSIP) in compliance with Missouri School Improvement Plan (MSIP) Standard 8.2. As a part of the CSIP, Critical Issue Academic Achievement, Objective VIII, Strategies 1 and 2, each school site has been charged with developing a building level school improvement plan aligned to the identified needs as outlined in the CSIP with five overarching areas: Academic Achievement; Highly Qualified Staff; Facilities, Support and Resources; Parent and Community Involvement; and Governance. The framework for these plans includes the identification of needs based on data, measurable indicators (objectives), effective instructional strategies, related professional development, assessment of implementation, and monitoring.

The goal of every school improvement plan is to increase achievement for all children, especially those furthest from meeting the State’s proficient academic achievement standard. In addition, the plans must address Adequate Yearly Progress (AYP) especially for subgroups most in danger of not meeting standards. Scientifically research-based reform strategies will be implemented school-wide to achieve each objective. These scientifically research-based reform strategies reflect changes to be made in instruction, scheduling, staffing, or other changes that will result in improved student achievement.

December 17, 2009

DeAun Blumberg, principal of Flynn Park and Monica Hudson, principal of Jackson Park Elementary presented this item and responded to questions from the Board. They each acknowledged the work done by their respective school support teams. Plans will be monitored throughout the course of the school year with supportive data to substantiate improvement.

A lengthy question and answer period ensued.

10-79

FISCAL YEAR 2009-2010 BUDGET

The Preliminary Budget for fiscal year 2009-2010 was approved by the Board on June 11, 2009. Each year an updated budget for the current school year is presented to the Board of Education for approval in November/December.

Mr. Hafertepe highlighted the three major budget categories; debt service; capital projects, and the operating budget. He stated that the total operating revenue projected for FY2010 is expected to decrease by approximately \$740,000, as compared to FY2009. The primary reason for this decrease is due to a loss of State funding, related to a decline in sales tax revenue and basic formula revenue. Also mentioned was that operating expenditures for FY2010 are projected to increase by approximately \$160,000 as compared to FY2009. Although salary and benefit increases have been included in the budget, the Board of Education reduced numerous positions and other costs to offset these expenditures.

The Administration believes the District has sufficient reserves to cover the operating budget deficit in FY2010. Unfortunately, the long-term budget projection indicates that balancing the budget in the future will remain challenging. As part of the Destination U. City process, the Board accepted a plan to balance the operating budget through FY2015. This plan included budget reductions for FY2010, savings from the consolidation of elementary schools, and the increase of the operating tax rate. The District must continue to closely monitor all revenue streams and expenditure line items to ensure fiscal stability.

Mr. Hafertepe presented this item and responded to questions from the Board.

A brief discussion took place.

ADJOURNMENT

A motion was made to hold an executive session before the regularly scheduled meeting on January 14, 2009 for discussions of personnel, real estate, legal matters, pupil personnel, and meet and confer. The meeting, records and votes are to be closed to the public. The motion was seconded and passed unanimously by a roll call vote: Ms. Bern, Mr. Clay, Mr. Elgin, Mr. Gilyard, Ms. Moon, Ms. Peoples, and Mr. Peters.

December 17, 2009

A motion to adjourn this meeting at 10:23 p.m. was made, seconded, and passed unanimously.

Tom Peters, President

Bob Elgin, Secretary