

Discipline

Suspension

Students are expected to conduct themselves in accordance with Board policy regarding discipline, behavioral expectations and consequences. Failure to do so may result in a student's suspension or expulsion from school.

A building principal may suspend a student for a period not to exceed ten (10) calendar school days. Such suspension shall immediately be reported in writing to the Superintendent or designee who may revoke or reduce the suspension if the Superintendent or designee concludes that circumstance warrant such action.

When a student is suspended, the principal (designee) shall attempt to reach the student's parent(s) or legal guardian to inform them of the school's action and to request that they come to school for their child. If the parent(s) are unable to come for the child, the principal (designee) may ask the parent/guardian for permission to send the child home. If the parent/guardian cannot be reached or if the above request is refused, the student must remain on school property until the close of the school day. An emancipated student shall be able to speak for him or herself. In addition, any suspension shall be reported immediately, in writing, to the student and the student's parents or others have custodial care of the student. A copy will be forwarded to the Office of Pupil Personnel.

If the principal decides that a suspension in excess of ten (10) calendar school days is warranted, the principal may petition the Superintendent or designee for such suspension. A District level hearing shall be held to determine final disposition.

The Superintendent of Schools or designee may suspend a student for a period not to exceed one hundred eighty (180) calendar school days.

No student shall be suspended by a principal or by the Superintendent or designee unless:

1. The student shall be informed, orally or in writing, of the charge against him or her, and
2. If the student denies the charge, he or she shall be given an oral or written explanation of the facts which form the basis of the proposed suspension, and
3. The student shall be given an opportunity to present his or her version of the incident to the principal or Superintendent or designee.

Any suspension shall be reported immediately, in writing, to the student and the student's parent/guardian or others having custodial care of the student. A copy will be forwarded to the Superintendent or designee.

A student who is on suspension may not be within 1,000 feet of any school unless he/she lives within 1,000 feet of the school, has a parent with him/her, or has been requested by the administration to attend a meeting at the school.

If a suspension is ordered by the Superintendent or designee for more than ten (10) calendar school days, the Superintendent's or designee's order may be appealed to the Board of Education if written notice of appeal is delivered to the office of the Board of Education within ten (10) calendar days from the date of the mailing of the order of suspension. If such suspension is appealed, the Superintendent or designee shall promptly provide the Board with a report of the facts involved in the suspension, the action taken by the Superintendent, or designee and the reasons for the Superintendent's or designee's decision.

In such event, the suspension shall be stayed until the Board renders its decision, unless in the judgment of the Superintendent or designee the pupil's presence poses a continuing danger to persons or property or an ongoing threat of disrupting the academic process, in which case the pupil may be immediately removed from school, and the notice and hearing shall follow as soon as practicable.

Any appeal to the Board of Education of the Superintendent's or designee's decision to suspend a student for more than ten (10) calendar school days may be heard and determined by the full Board or by a quorum thereof, or by a committee of three Board members appointed by the President of the Board and such committee shall have full authority to act in lieu of the Board.

In addition to the foregoing, the Superintendent may petition the Board of Education for the extended suspension or expulsion of a student, and the Board may, on such petition, or on its own motion, suspend or expel a student, but no such order of suspension or expulsion shall be made by the Board until a hearing shall have been held before the Board, which said hearing shall be conducted in the manner provided by Board Policies and Regulations 2624 and 2630.

Students will be readmitted or enrolled after expiration of their suspension from the District or from any other district only after a hearing has been held to consider prior misconduct and remedial steps necessary to minimize future acts of misconduct. An independent psychological examination may be required prior to the hearing to assist in the determination of the student's readiness to return to a traditional or alternative educational program.

## **Homework**

When a student is suspended from 1 – 3 days, no homework will be provided and students will be expected to make up missed assignments on their own after returning from suspension. When a student is suspended from 4 – 10 days on a short-term suspension, teachers are required to provide homework assignments. Assignments will be forwarded to the grade level principal's office and parents/guardians must make arrangements for homework to be picked up and returned. If students do not complete assignments provided, a grade of "0" will be recorded and no additional make-up provisions will be made.

03/28/08

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University City School Board