



# PRIDE PROJECT GUIDELINES

UCEF PRIDE Projects offer schools an opportunity to secure up to \$1,000 for early childhood and elementary schools, \$1,500 for middle school, \$2,000 for high school and \$750 for alternative school each school year for one or more projects that have an impact on the school as a whole.

To be considered for funding, a completed application must be submitted to the University City Education Foundation by the last Friday in January for the current school year. The Foundation will respond to all applications by the third Friday in February.

## GUIDELINES FOR PRIDE PROJECT FUNDING

1. Your project should:
  - Have an impact at the school level.
  - Be innovative.
  - Foster excellence.
  - Supplement and enhance, not replace, the school program.
  - Be completed by the end of the funded school year.
  - Be developed by principals or other school-wide representatives.
2. Your application should include:
  - Purpose of the project, activities, and students served.
  - Dates for project events/activities.
  - A clear, itemized budget, indicating proposed expenditures and what they will be used for. (PRIDE Project monies cannot be used for staff development or for salaries or stipends for district personnel.)
3. Complete your application on the attached form. Provide a separate application for each PRIDE Project submitted. The total for each school must not exceed school-level totals of \$1,000 for early childhood and elementary schools, \$1,500 for middle school, \$2,000 for high school and \$750 for alternative school.
4. Submit applications any time during the school year up to and including the last Friday in January. Completed applications must be signed by the building principal (or lead school administrator) and should be directed to University City Education Foundation, c/o School District of University City, McNair Administration Building, 8136 Groby Road, University City, MO 63130.
5. Applications will be reviewed by University City Education Foundation board members. Successful applications will be consistent with the above Guidelines for Funding. Applicants will be contacted by the third Friday in February.
6. Financial reimbursement for approved PRIDE Projects will be made by the Foundation's treasurer upon submission of receipts. Arrangements can also be made for the Foundation to make payment directly to the vendor.

Please direct PRIDE Project questions to: *Meg McClelland at [mccllelland@wustl.edu](mailto:mccllelland@wustl.edu) or 314-724-0425.*



# PRIDE PROJECT APPLICATION

Date \_\_\_\_\_

School \_\_\_\_\_

Principal Name \_\_\_\_\_

Name of Person  
Submitting Application \_\_\_\_\_

Submit a separate application for each PRIDE Project. School total must not exceed \$1,000 for early childhood and elementary schools, \$1,500 for middle school, \$2,000 for high school and \$750 for alternative school.

Applications will be accepted up to and including the last Friday in January.

Submit to: University City Education Foundation  
c/o School District of University City  
McNair Administration Building  
8136 Groby Road  
University City, MO 63130

**Description of the Project:** *Specify purpose of the project, activities and students served.*

# UCEF PRIDE PROJECT APPLICATION

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Date \_\_\_\_\_

School \_\_\_\_\_

**Timeline:** *Indicate when the Project will take place.*

**Budget:** *Itemize proposed expenditures and indicate for what they will be used. Indicate total amount of budget. (Include postage and handling fees in your grant proposal. Any unspent funds must be returned/reimbursed to UCEF prior to the end of the school year.)*

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

Person Submitting Signature \_\_\_\_\_ Date \_\_\_\_\_