

Safety, Security and Communications

Security of Buildings and Grounds

The Superintendent, with input from the administrative staff, will establish procedures for the proper use of school facilities to guard against damage or loss of school property by theft, vandalism or misuse. These procedures will include preventive measures, as well as steps to follow when school property has been taken or damaged.

Employees and students are responsible for the care and well-being of school-owned property. Operations personnel will insure that property is properly secured and repaired. Inventories will take place annually.

The Superintendent and the administrative staff will see that all professional and support staff know and implement the proper procedures for the use and care of school property and also report when property has been stolen or damaged.

Access to school buildings and grounds outside regular school hours shall be limited to Operations employees and other authorized District personnel except for scheduled, approved special events and activities attended by students, parents and/or community members.

When special events or activities are scheduled, the principal may request permission from the Department of Operations to employ facility assistants to give extra help in maintaining good order and protecting school property.

07/01/07

Revised effective: July 1, 2007

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Adopted: March 19, 1998

University City School Board