

School Board Organization

Election of Directors

The qualified voters of the District shall annually on the municipal election day, the first Tuesday after the first Monday of April, elect two directors for terms of three years, except, effective for Board elections beginning in April of 1993, and each three years thereafter, when three directors shall be elected in compliance with regulations specified in state law.

**Qualified Voters in the School District**

An individual must be a registered voter in order to vote in a school election. In order to vote, a person must be eighteen (18) years of age or older, must be a citizen of the United States, and must reside in the School District thirty (30) days.

**Candidate Qualifications**

Candidates must be citizens of the United States and resident taxpayers of the District with no taxes in arrears, reside in his/her state for one year next preceding their election or appointment, and be at least twenty-four (24) years of age. Each newly elected or appointed director shall qualify and take his/her oath of office in the manner prescribed by law and according to Policy 0330.

**Method of Filing**

Qualified applicants for the Board may file for office on days when school is in session beginning at 8:00 a.m. in the Board of Education office commencing on the sixteenth Tuesday prior to the election and ending at 5:00 p.m. on the eleventh Tuesday before the election. The candidate shall declare his/her intent to become a candidate, in person and in writing, to the administrative assistant to the Board of Education. The names of qualified candidates shall be placed on the ballot in the order of filing. The notice of election and certification of candidates must be submitted to the county clerk by the tenth Tuesday prior to the election. Candidates must comply with all of the prevailing laws concerning eligibility and campaign financing.

A candidate who files for one vacancy and later decides to run for another shall be positioned on the ballot according to the time when his/her change of declaration is received by the administrative assistant to the Board, not on the basis of when the first petition was filed.

A candidate who files and then decides to withdraw from the candidacy must submit to the administrative assistant to Board of Education written notice of intent to withdraw. Any withdrawals after the final certification date for election will require Court approval pursuant to Missouri Revised Statute 115.127.

10/10/07

Revised effective: October 10, 2007  
Revised: February 20, 2003  
Revised: June 17, 1999  
Reaffirmed: August 14, 1997  
University City School Board