

## 2008-2009 Calendar of Events

(Dates and times are subject to change during the school year.)

### JULY

- 4 Schools & Offices closed for Independence Day holiday
- 17 Board Meeting 7:00 p.m.

### AUGUST

- 2 Communitywide Back to School Rally
- 5-9-19 Red Wheel Sales
- 5-7 New Teacher Orientation
- 5 Registration 7th grade 11:00-4:00 & 5:00-7:00 p.m.
- 6 Registration 8th grade 11:00-4:00 & 5:00-7:00 p.m.
- 7 Make-Up Registration 9:00 a.m.-12:00 noon
- 7 Board Meeting 7:00 p.m.
- 11 AM Opening Day Ceremony (All staff returns) & PM Building-level Meetings
- 12 Building Professional Development
- 13 Teacher Work Day
- 14 Teacher Work Day
- 15 Schools & Offices Open (Non-contract day)  
First day of school for UCHS Freshmen Only
- 18 First day of school for all students
- 21 Ice Cream Social BW Court Yard 6:00-7:00 p.m.

### SEPTEMBER

- 1 Schools & Offices closed for Labor Day holiday
- 3 Open House 7:00-8:00 p.m.
- 4 Board Meeting 7:00 p.m.
- 16 After-School Activities Begins 3:00-4:00 p.m. (Tuesday, Wednesday, & Thursday)
- 18 Board Meeting 7:00 p.m.
- 19 1st Quarter Progress Reports Mailed Home
- 29 Early Release for PreK-12 Building School Improvement

### OCTOBER

- 2 Board Meeting 7:00 p.m.
- 3 Fall Picture Day
- 16 1st Quarter ends (43 days)
- 16 Board Meeting 7:00 p.m.
- 17 Schools closed for AM District Prof. Dev. & PM Record Day
- 18 Homecoming and parade (HS)
- 20 1st Quarter Report Cards Mailed Home
- 20 2nd Quarter begins
- 21 Dine Out In The Loop BW (PTO)
- 27-28 Red Wheel Order Pick Up at Parent/Teacher Conferences
- 27-29 Borders Gift Cards
- 29 Early Release for PreK-12 Parent/Teacher Conferences (4-8 p.m.)
- 29 Early Release for PreK-12 Parent/Teacher Conferences (4-7:30 p.m.)
- 31 Schools closed

### NOVEMBER

- 4 Schools closed for Federal Election Day
- 6 Board Meeting 7:00 p.m.
- 6 1st Quarter Honor Assembly 1:30 p.m. (Gym)
- 10-12 MSIP Review (3 days)
- 21-25 Borders Gift Cards Delivered
- 26 Schools closed for Thanksgiving holiday (Non-contract day)
- 24 2nd Quarter Progress Reports Mailed Home
- 27-28 Schools & Offices closed for Thanksgiving holiday

### DECEMBER

- 4 Board Meeting 7:00 p.m.
- 4 Last Day After-School Activities
- 4 Family Fun Night 6:30-8:30 p.m.
- 17 Winter Concert 7:00 p.m.
- 18 Early Release for High School Exams
- 19 Early Release for PreK-8 Record Day; Early Release for High School; Exams & 2nd Quarter ends (40 days)
- 22 2nd Quarter Report Cards Mailed Home
- 22-Jan. 2 Schools closed for Winter Break
- 24- 26 Offices closed for Winter Break

2008-09 Calendar Continued

### JANUARY

- 1-2 Offices closed for Winter Break
- 5 Classes resume 3rd Quarter begins
- 15 Board Meeting 7:00 p.m.
- 15 2nd Quarter Honor Assembly 1:30 p.m. (Gym)
- 16 Schools closed for Building Professional Development
- 18 Communitywide MLK Celebration
- 19 Schools & Offices closed for MLK holiday
- 20 After-School Activities Start Again 3:00-4:00 p.m. (Tuesday, Wednesday, & Thursday)
- 21 High School Transition
- 22 Show Me Brittany 6:30 p.m.
- 27-28 Parent Visit Days (Show Me Brittany)

### FEBRUARY

- 9 3rd Quarter Progress Reports Mailed Home
- 12 Board Meeting 7:00 p.m.
- 13 Schools closed for District Professional Development
- 16 Schools & Offices closed for Presidents' Day holiday
- 26 Board Meeting 7:00 p.m.
- 26 Black History Assembly 1:30 (Gym)

### MARCH

- 2 Early Release for PreK-12 Building School Improvement
- 12 Board Meeting 7:00 p.m.
- 12 3rd Quarter ends (45 days)
- 13 Schools closed for AM District Prof. Dev. & PM Record Day
- 16 3rd Quarter Report Cards Mailed Home
- 16-20 Schools closed for Spring Break
- 20 Offices closed for Spring Break
- 23 Classes resume 4th Quarter begins
- 24 Early Release for PreK-12 Parent/Teacher Conferences (4-8 p.m.)
- 25 Early Release for PreK-12 Parent/Teacher Conferences (4-7:30 p.m.)
- 26 Board Meeting 7:00 p.m.
- 27 Schools closed
- 30-Apr.15 MAP Testing Window

### APRIL

- 9 3rd Quarter Honor Assembly 1:30 p.m.
- 15 National Junior Honor Society Induction 6:30-7:30 p.m.
- 16 Board Meeting 7:00 p.m.
- 17 Early Release for PreK-12 Building School Improvement
- 28 4th Quarter Progress Reports Mailed Home
- 30 Board Meeting 7:00 p.m.
- 30 Last Day After-School Activities

### MAY

- 14 Board Meeting 7:00 p.m.
- 25 Schools & Offices closed for Memorial Day holiday
- 26 Early Release for High School Exams\*
- 26 8th Grade Six Flags
- 26 7th Grade incentive Trip
- 27 8th Grade Promotion 9:00 a.m. (Gym)
- 27 Early Release for PreK-8 Record Day; \*Early Release for High School Exams; \*4th Quarter ends - Last day of school\* (46 days)
- 28 Teacher Work Day\*\* School Make Up Day #1 (if needed)
- 28 Board Meeting 7:00 p.m.
- 29 School Make Up Day #2 (if needed)

### JUNE

- 1 4th Quarter Report Cards Mailed Home
- 1 School Make Up Day #3 (if needed)
- 2 School Make Up Day #4 (if needed)
- 3 School Make Up Day #5 (if needed)
- 4 School Make Up Day #6 (if needed)
- 5 Teacher Work Day following make up days
- 11 Board Meeting 7:00 p.m.

\*If School Make Up Day(s) is/are needed, Early Release days will be postponed as appropriate.

\*\* Teacher Work Day will be postponed until the day after the last day of school



## 2008-2009

# PARENT/STUDENT HANDBOOK

## Brittany Woods Middle School

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[www.ucityschools.org](http://www.ucityschools.org)

Brian Casey, Brittany Woods Principal  
Joylynn Wilson, Superintendent of Schools

*Dedicated to  
Educational Excellence!*

## Message from the Administration Team

Welcome to Brittany Woods Middle School. This pamphlet is an informational guide for students and parents of Brittany Woods Middle School. It is designed to help better understand expectations, to give information and explain school procedures, rules and disciplinary guidelines.

Our number one focus is for every student to be successful in school. We want our students to do their very best, to take pride in their accomplishments, and to be proud of our school.

We encourage parents to take time and go through the important information contained in this pamphlet. Students should be well versed in the information contained within.

We look forward to a successful school year and encourage each student and parent to take an active role in that success!

We especially thank parents for being a partner in their child's education.

*Brian T. Casey, Principal*

*Dominic Lemoir, 7th Grade Assistant Principal*

*LaVerné Ford-Williams, 8th Grade Assistant Principal*

## ATTENDANCE POLICY

Regular attendance is an absolute must for student success. Missouri law states that all children between the ages of seven and sixteen must attend school. Excessive absences are reported to the School Social Worker who will contact parents to resolve the absentee issue. If no resolution is reached, and the absences continue, the parents will be contacted by the Missouri Division of Family Services.

**THE SCHOOL DAY:** The school day begins at 8:00 a.m. every day and ends at 3:00 p.m. Students who walk or receive rides to school must not arrive until 7:50 a.m. Students are expected to be in their classrooms at 8:00 a.m. or they must obtain a tardy slip. After 8:00 a.m., teachers will not admit students without a tardy slip. Eighth graders report to the large gym upon arrival before school and seventh graders report to the cafeteria to wait to be escorted to their home rooms.

**BREAKFAST:** Students who wish to have breakfast in the cafeteria before classes begin should report to the cafeteria no earlier than 7:40 a.m. (Any students who arrive before 7:40 a.m. may not enter the building as there is no staff supervision until that time.)

**TARDINESS:** Parents and students should be careful to avoid tardiness. A student who is tardy more than five times will be referred to the School Social Worker. More than 10 tardies will result in a conference between the parents, student, and Social Worker, and after-school detention may be assigned per the building principal. More than 15 tardies will result in referral to the proper authorities outside the school community as well as school disciplinary consequences.

**MAKE-UP WORK:** When a child is absent, class work is the responsibility of the student though parents may request assignments after an absence of three or more days. If a child is suspended from school for three or more days, assignments are automatically collected from the child's teachers and may be obtained from the grade level secretaries. Upon returning to school for reinstatement after suspension, a child is expected to have completed all missed assignments. Make-up work for students who are out of school for three or more days due to illness should be picked up in the guidance office.

**EXCUSED ABSENCES:** A parent may excuse his/her child's absence due only to illness if they call the attendance reporting line within 48 hours of the child's return to school. If a student misses three or more consecutive days, a doctor's note is required to excuse the absences. Excessive individual absences will be investigated to determine their validity. Student absences may also be excused for doctor visits, funerals, days of religious observance, court proceedings, and family emergencies which necessitate absence from school, if proper documentation is provided to the registrar's office within 48 hours of the student's return to school. Student absences will not be excused for family vacations, travel opportunities, birthdays, or non-school related events. A parental call will verify these absences but will not excuse them.

**INCENTIVES:** Brittany Woods provides incentives to encourage our students to increase their attendance and decrease their tardies. Attendance honor rolls are posted throughout the school. In addition, we have recognition programs and monthly incentives for our students with perfect and excellent attendance.

**STUDENT NON-ATTENDANCE:** When a student is absent for a period of three to nine days, the following procedure will be followed:

- The school makes a determination as to the reason a student is absent. This will be accomplished through a telephone conversation or written correspondence with parents. If the reasons given are acceptable (i.e. illness, moved, family emergency or death) then it is duly noted on the attendance register as excused. In the case of illness, the nurse will be notified.
- If the reasons are unacceptable, such as truancy, or the school is unable to make parental contact, the school counseling staff and the social worker will be involved.

**TEN OR MORE DAYS:** If a student is absent for ten or more consecutive days and no adequate reason has been determined for the absence, the student will be withdrawn from the attendance register and the appropriate social agencies will be notified where applicable. The appropriate code and date of withdrawal will be indicated, and the Office of Pupil Personnel will be notified that the student has been dropped.

**RE-ENTRY:** A student who wishes to return to school after being absent ten or more consecutive days for an undetermined reason must re-enter through the Office of Student Services. Proof of continued residency is required in cases where the school has reason to believe that the family no longer resides in the district.

**DRIVEWAY:** The front driveways are closed to all traffic except buses between 7:40-8:10 a.m. and 2:35 p.m.-3:10 p.m. The front driveway is a fire lane and must be kept clear at all times. Police will ticket or tow cars that block the drive.

## MEDICATION

It is student's responsibility to take medication to the clinic accompanied by a permission slip that has been signed by a parent or guardian. In addition, medication must be in its original pharmacy or over-the-counter container and must be clearly marked with the student's name, type of medication and the physicians' instructions. Only the school nurse may dispense the medication as prescribed. Medication may not be kept in pockets, lockers or purses. Students who keep medication in their pockets, the locker or purse may be subject to disciplinary measures.

## ACADEMICS

Brittany Woods' primary focus is the academic success of each of its students. All students are enrolled in four core courses (Communication Arts, Math, Social Studies, Science). Students are also enrolled in three elective courses plus physical education. Elective courses meet every other day for the entire school year and are chosen from three categories: practical arts, fine arts, or foreign language. At the end of each quarter, Brittany Woods Middle School students are recognized for their academic achievement and individual growth during the quarter. Students who maintain a 3.0 grade point average or higher, with no F's, no 4's or 5's in citizenship and no out-of-school suspensions are placed on the Honor Roll. All students are encouraged to work to the best of their ability and are given every opportunity to attain Honor Roll status.

**Structure:** Brittany Woods Middle School offers a unique opportunity for educators to effectively impact the development of students. Students are assigned a team of teachers in an effort to promote a supportive student-centered learning environment which nurtures the middle school philosophy. There are three four-person teams in the 7th grade and three four-person teams in the 8th grade. Brittany Woods is involved in a 6-period daily scheduling program, which means that students will attend six classes per day for 55 minutes each.

### Homework

Students are expected to complete all assigned homework daily. Homework will consist of short and long-term assignments. Organization and planning are very important in completing assignments. The number of homework assignments will vary according to the subject and topic being covered. Students are required to use their planner in order to keep track of their assignments. Parents should help by checking their child's planner daily. There will be consequences for missed homework assignments.

### Promotion Requirements

Students are expected to make a commitment to all classes. In order to be promoted to the next grade level, students must pass their core courses with satisfactory grades. Students who earn a "F" average in two core courses will be retained and recommended for summer school. Successful completion of summer school may then result in the student being promoted to the next grade level.

### Report Cards, Progress Reports and Success

Students should always be aware of their classroom progress. Grades are assigned base on homework, tests, projects and class assignments. Quarter grades will be determined by averaging the percentages achieved throughout the quarter. Mid-quarter reports are mailed home each quarter. Report cards are mailed quarterly. It is the student's responsibility to keep a record of grades throughout a grading period in order to compute their own grades.

**Teacher Comments:** These comments are located near the bottom of the report card. They indicate the quality of classroom participation, school work, and overall student attitude.

**Grades:** Academic grades include, A, B, C, D, and F. The grading range is as follows:

90-100% = A      80-90% = B      70-79% = C

60-69% = D      59 & below = F

**Citizenship Grades:** Citizenship grades reflect behavior and participation, not academic progress. The categories in citizenship include: Excellent (1) Good (2), Average (3), Needs Improvement (4) and Poor (5).

## TEXTBOOKS

Students will be provided with textbooks in most of their classes. Each student is responsible for the care of his/her books and there will be a charge for lost or damaged books. Teachers will conduct quarterly book checks and letters will be sent home listing lost text or library books. Students will not be able to register for the next grade level until all books are returned and fines paid.

## DISCIPLINE PHILOSOPHY

Effective discipline is essential for the public school to discharge all of its basic responsibilities: socialization, guidance, and instruction. An effective instructional program will occur in an orderly environment conducive to learning. The School District of University City has established specific behavioral expectations with regard to student conduct as required by the State of Missouri and School District of University City Board of Education. We believe that each student is unique and has the potential to make positive contributions to society. In a cooperative effort with parents, staff, and students we commit ourselves to provide appropriate interventions for the re-education of students to prevent repeated infractions and violations of District policies and behavioral expectations.

### Discipline Procedures

In order to encourage the development of self-control, the District supports the concept of progressive discipline. This process is intended to be instructional as well as constructive.

The intent of discipline and subsequent interventions is to redirect students' behavior and decorum. Students are given a copy of the School District of University City Discipline Handbook that shows the types of actions that will be taken for each disciplinary violation. In each instance a minimum and a maximum action is listed, as well as an action for the first occurrence and one for repeated occurrences. Staff members will consider the following circumstances prior to disciplinary action:

- the seriousness of the offense,
- past behavior of the student,
- the student's degree of cooperation,
- the student's attitude,
- attendance patterns and academic progress and
- the safety and welfare of the student.

A student who repeatedly fails to follow school rules or the reasonable directives of school personnel will face progressively more severe consequences. The student's discipline record will be reviewed prior to considering further disciplinary action. The maximum consequence is expulsion from school. A student, who commits other acts of misconduct detrimental to the tone of decency and school discipline not covered in the handbook, will face disciplinary consequences as applicable. Students who have received an excessive number of referrals, for inappropriate behavior will not be allowed to participate in field trips, team/school activities, school-wide assemblies, special extra-curricular functions or the 8th grade promotional exercise. These students are also subject to a long-term suspension with a building/district hearing.

### Building Surveillance

Surveillance cameras have been installed throughout the building. These cameras will allow the district and building administration to monitor the halls, stairways, gymnasiums, cafeteria and all entrances to the building throughout the school day. Any disciplinary infractions noted on the monitoring system will be dealt with per the District Discipline Handbook.

## GUIDELINES FOR BUS SAFETY

Bus rules are designed to insure that students have access to hazard-free transportation to and from school. Students who are reported by the driver for failure to observe the rules and regulations as set forth by the school district shall be deprived of bus privileges.

At all times, each student who rides a school bus is to follow the general rules and regulations of Brittany Woods Middle School.

The following behavior is prohibited: theft, destruction of property, verbal abuse, threats, fighting, smoking, harassment, possession or use of devices or substances that threaten the safety or rights of others, extortion, possession of drugs, sale of drugs, physical assault and arson.

Leave home early enough to arrive at the bus stop on time.

Wait for the bus in a safe place, well off the street, on the sidewalk, and off the lawns of houses near the bus stop.

Stay away from the bus until it comes to a complete stop.

Enter the bus in an orderly manner and take a seat. Boarding the bus and disembarking is to be done through the front door only and in an orderly and systematic manner.

Follow the instructions of the bus driver at all times; while boarding, riding, and getting off the bus. Do not distract the bus driver by talking to him or her while the bus is in motion.

Students are not allowed to take it upon themselves to walk home if they are bus riders.

### Consequences for Disobeying Bus Rules

Disobeying a bus rule-1st offense- parent notification and warning notice; 2nd offense- 10-15 days suspension from the bus (school days); 3rd offense - 20-30 days suspension from bus (school days); 4th offense - permanent suspension from the bus.

Students cannot ride a bus other than the one assigned by the bus company without a written request from their parent and the approval of a building administrator. This note must be brought to the office and must be presented for each occasion that permission is being requested to ride a different bus. Permission to ride a different bus will only be granted for specific family circumstances. A request to ride a bus home with a classmate for social activity will be denied.

### Bus Passes/I.D.'s

Students must have a bus pass in order to board the bus at dismissal time. The bus pass and I.D. are one in the same. If students come to school and do not have their bus pass/I.D., a new bus pass/I.D. will be made for \$3.00. New lanyards are \$2.00. If a replacement I.D. is needed, please see the guidance office secretary.

## HALL PASSES & SAFETY

Students are to walk to the right side of the halls and sidewalks so that traffic flows smoothly. This is extremely important on the stairways. Running in the hallways is not permitted. Student safety is a major concern at all of the schools in the district. Facility assistants control the flow of traffic before school, in the hallways during the school day and after school. They are to be listened to and respected at all times. Cooperation with the rules of the school, the facility assistants and the staff will assure safety throughout the school day. Student hall passes are in the student planner. In order to acquire a pass from a teacher, students must have their planner with the pass written in the planner. Students with medical problems will be issued permanent passes with a designated time for medication from the nurse. It is the student's responsibility to retain this pass. Students who lose their planner must purchase another one for \$5.00. Hall passes will be allocated based on the time of loss. School administrators may revoke hall passes for a quarter or longer depending on circumstances.

## ATTIRE AND GROOMING REGULATIONS

The school administration and teachers will continue to encourage all students to dress in a fashion that reflects good taste and a style appropriate for a school day. What is considered appropriate dress for school? The answer to this question can be determined after we examine two important words. The first word is appropriate. Appropriate means to be right for the situation. Obviously, dress that is appropriate for a formal wedding party would not be appropriate for a day at the amusement park.

The other word is school. School is a place where students, under the direction of teachers and other staff, focus their energy and attention towards intellectual growth and development. Seventh and eighth graders need a warm, caring environment in which to learn. They need to be guided in understanding the value and importance of their adolescence and not hurried into developing behaviors and appearances that are premature and damaging. Therefore, students will be sent home to change clothes or put in In-School Suspension for the rest of the day if their attire includes the following:

- clothing or articles which are excessively soiled, torn or ragged
- clothing displaying vulgar writing or symbols, sexual-references, and/or drug, cigarette or alcohol usage or reference to weapons
- clothing that is excessively revealing, such as short mini-skirts, short-shorts and skirts, (shorts should be no shorter than the end of extended finger tips along one's side, with relaxed shoulders) tank tops, loosely fitting and low cut halter tops, mesh shirts (unless a t-shirt is worn underneath), shirts which expose the midriff, tennis skirts, bike shorts or leggings (unless worn with a long shirt covering to mid-thigh or knee)
- hats, caps, or sunglasses will not be worn in the building during the school day
- flip flops or house shoes
- hair with distracting configurations or designs shaved or colored into hair; dyed, streaked or tinted hair
- the wearing of bandanas anywhere on the body or clothing
- the wearing of sweat bands around the head
- pants that sag below the hips
- belts that light up
- tall T's of any color (students are allowed to wear regularly sized t-shirts: S,M,L,XL)

### Brittany Woods students are required to DRESS FOR SCHOOL SUCCESS!

## LOCKS AND LOCKERS

His/her home room teacher will issue each student a locker number and a combination. Each locker will have a lock attached provided by the school. These locks are not to be removed from the locker. If the lock is removed, misplaced, or damaged the student will be charged a \$5.00 replacement fee. Lockers are not to be shared and students are allowed in lockers only before school, before and after lunch and after school. Students are responsible for obtaining their own combination gym lock. The school will not be responsible for books or articles stolen from a locker when students are sharing a locker or if the lock is not properly locked on the locker. Students are not to bring or wear valuable items including jewelry to school. The school will not be responsible for valuable items stolen or lost.

## CAFETERIA EXPECTATIONS

Lunch is a time for students to relax, enjoy the company of friends and nourish bodies. So that everyone can enjoy the meal time, it is important that all students observe the following expectations. Students are:

- to go to the appropriate lines to make their purchases.
- to proceed to their designated areas.
- to sit six to a table.
- to use good table manners at all times.
- to talk in conversational tones with their table mates.
- to clean the table and floor, before being dismissed.
- expected to walk in the cafeteria, as in all locations in the building.
- to remain seated until they have been dismissed by an adult, usually a facility assistant.
- able to purchased food up to 10 minutes before the bell rings signaling the end of the lunch period.

Students may NOT:

- shout across the cafeteria to students at other tables.
- take food or drink out of the cafeteria.
- chew gum during this time.

Students who do not obey cafeteria rules will be excluded from the cafeteria and assigned to lunch detention in another location.

## SELLING OF CANDY AND GUM

Students are not allowed to bring candy and/or gum to school to sell. Gum chewing is not allowed in school. Eating candy is only allowed in the cafeteria, if it is a part of the lunch brought from home.

## TELEPHONE USE AND MESSAGES

The office telephones are very busy. However, if there is an extreme emergency (as determined by the secretary, with permission from the classroom teacher), students may make a call to a parent. Sometimes parents may have to get a message to students. Unless it is extremely important, all messages to students will be delivered 30 minutes before the close of the school day to keep interruptions to academic programs to a minimum. Only emergency messages will go out immediately!

**Cell Phone Use:** Students are not to use cell phones during the school day. Cell phones that are brought to school may not be worn and must remain out of sight. The school will not be responsible for any phones that are lost or stolen.

**Consequences for Disobeying Cell Phone Rules:** Cell phones that ring during the school day or are visible will be confiscated. For the first occurrence, the phone will be confiscated and returned at the end of the school day. For the second occurrence, a parent or guardian must retrieve the phone from the grade level principal. For the third occurrence, the phone will be returned at the end of the semester.

## AFTER-SCHOOL ACTIVITIES

During the year, there will be many after-school and/or extra curricular activities including clubs and sports. These activities give students a chance to have fun and be with friends as well as to participate in meaningful experiences. Students should consider participating in at least one of these activities! They will discover friends with similar interests. Brochures describing these activities are distributed early in September and January. Students must be in good standing with the school both academically and socially in order to participate in extra-curricular activities.

## SCHOOL SUPPLIES

The basic supplies that students are expected to have include:

- #2 pencils with erasers
- wide-lined loose-leaf paper
- combination lock (gym locker)
- 3-ring binder with pockets and dividers
- gym clothes (black shorts, white t-shirt, socks & tennis shoes).
- blue or black ink pens
- calculator
- book bag

## STUDENT ACTIVITY FEE

All Brittany Woods students are required to pay a \$15.00 activity fee, payable during registration/orientation or by the first day of classes. This one-time activity fee includes a planner, a lock and an I.D./bus pass with a lanyard. There will be a \$5.00 replacement fee for the planner or the lock, a \$2.00 replacement fee for the lanyard, and a \$3.00 replacement fee for the I.D./bus pass.

## SPECIAL PROGRAMS

Special Programs that are available to students through counselor, teacher, or administrator recommendations are:

**CARE Team** - provides collaborative problem solving of student and teacher concerns that impact student behavior and performance.

**National Junior Honor Society** - creates enthusiasm for scholarship, stimulates a desire to render service, promotes leadership, develops character and encourages citizenship in the students of Brittany Woods. Students must qualify with a cumulative semester GPA of 3.3 with no in-school or out-of-school suspensions. Final selections will be based on good character, citizenship (with no mark higher than a 3) and leadership abilities.

**D.A.R.E.** - (Drug Abuse Resistance Education) - focuses on helping students manage their feelings of anger and resolve conflicts without causing harm to themselves or others and without resorting to violence or the use of alcohol and drugs.

**S.T.A.T.S.** - (Students Teaching AIDS to Students) - Washington University medical students teach seventh grade students about the AIDS virus/prevention and STD's/prevention.

## Gifted and Talented Education (GATE)

The Gifted and Talented Education (GATE) program in the School District of University City is for students in kindergarten through grade twelve who require more challenging enrichment and accelerated learning opportunities to realize their full potential. GATE integrates critical and creative thinking, independent research, and problem-solving curricular activities.

The elementary site-based services will provide direct small group instruction, enrichment activities for students who demonstrate strengths and talents but do not meet the criteria for GATE, and begin piloting programs for students with special talents not typically supported by GATE.

At the middle school level, course expansion will provide more challenging and enriching activities in collaboration with other teachers to support acceleration and differentiated instruction in core and elective classes. They will also pilot a program for students with special talents.

At the high school, additional options such as a GATE seminar and an independent research elective will be implemented. In addition, there will be a GATE teacher on-site, part-time, to provide resources and support to staff and students.

For more information, contact the school office for an updated brochure regarding the GATE, PECS, honors and AP programs.

## FIELD TRIPS

Field trips are an exciting addition to the learning experiences. When scheduled, they will require teacher and parent/guardian permission and approval. Teachers will need a telephone number for parents in case emergency or early/delayed return. It is expected that all school rules will be followed during the trip. Failure to behave in an appropriate manner may result in suspension from future field trips. Students are expected to cooperate with teachers to make the trip pleasant for everyone involved. Finally, students are reminded that while on a field trip students may miss classroom work and assignments. Teachers are aware of this, but students are responsible for making up any and all missed work. Teachers or administrators may deny a student permission to attend a field trip because of excessive absences, failure to complete work or inappropriate behavior. Students who have received an excessive number of referrals for inappropriate behavior will not be allowed to participate in the end of the year field trips, team activities or the eighth grade promotional exercise.

## ASSEMBLIES

There will be times when an individual team, classes or the entire student body will gather for an assembly program. These programs are arranged to bring information and entertainment. All students who are eligible to attend are expected to sit with their class in an assigned seating area. All school rules are expected to be followed during assemblies. Teachers will discuss appropriate assembly behavior with their students prior to each assembly. Misconduct in an assembly may result in removal from the assembly and the possibility of additional consequences for inappropriate behavior.

## RENAISSANCE PROGRAM

**Honor Roll:** Students whose GPA is 3.0 or higher with no D's or F's, no 4's or 5's in citizenship and no out-of-school suspensions during the quarter of the recognition will receive a certificate at the honor roll assembly held quarterly.

**Straight A's:** Students with all A's in a quarter will receive a special certificate with their picture and will be recognized during the honor roll assembly.

**Improvement:** Students whose GPA increased .5 or better will receive a certificate of improvement.

**Perfect Attendance:** Students who have no absences or tardies for the quarter will receive a certificate during each quarter's honors assembly.

**Student of the Month:** Each team will select a male and female student of the month based on the team's criteria. The computer lab will take the students' pictures which will be displayed in the team hallways.

**Attendance Lotto:** We will continue with our attendance lotto. One student from each grade level has a chance to win \$5 if he/she had perfect attendance the week before. If no one wins, then the money accumulates.

*NOTE: All of the rules and regulations that have been stated in this document were instituted to assure that students will have a safe and secure environment in which academic achievement is a number one priority.*

Applicants for admission or employment, students, parents of elementary and secondary school students, employees, sources of referral, and all professional organizations that have entered into agreements with the School District of University City are hereby notified that our School District does not discriminate on the basis of race, color, national origin, sex, age, religion, or disability in admission or access to, or treatment or employment in, its programs and activities. Inquiries or concerns regarding the application of this notice may be referred to our School District's Compliance Coordinator for civil rights laws, Dr. Judy Schar, Assistant Superintendent/Human Resources, 8136 Groby Road, University City, MO 63130, phone (314) 290-4023. Any person who is unable to resolve a problem or grievance arising under Title VI (race/color/national origin), Title IX (sex), the Age Discrimination Act (age), Section 504 (disability), or Title II of the ADA (disability), may contact the Office for Civil Rights, Region VII, 8930 Ward Parkway, Suite 2037, Kansas City, MO 64114; phone (816) 268-6550.